



Asthma and Anaphylaxis Management Policy

QA2-
P04

Evidence of link to Regulations (ECSNR):

Part 4.2 Div. 3

R90 – 1(a, b, c, i-iii, A to E, iv, A, B) 2

R91

Evidence of link to NQS::

QA2, St2.1, E2.1.1, E2.1.4

Version	Date	Author	Change Description
1.2	August 2012	Jeanine Scull	Update to reflect ECSNR NQS

Policy Objective

The objective of this policy is to ensure compliance with The Education and Care Services National Regulations, 2011, Part 4.2 Div. 3

R90 – 1(a, b, c, i-iii, A to E, iv, A, B) 2

R91

This sets out the requirements for Health and Safety policies and practices in relation to management of medical conditions.

Rationale

Anaphylaxis is the most severe form of allergic reaction and is potentially life threatening. It must be treated as a medical emergency, requiring immediate treatment and urgent medical attention. This is a generalised allergic reaction, which often involves more than one body system (e.g. skin, respiratory, gastro-intestinal, and cardiovascular). A severe allergic reaction usually occurs within 20 minutes of exposure to the trigger and can rapidly become life threatening.

Our Service also ensures that children with Asthma are carefully monitored while still being able to participate fully in the activities.

Please read this policy in conjunction with our Medical conditions policy.

Relevant Legislation

- *Education and Care Services National Regulations 2011: Part 4.2, Division 3.*
- *National Quality Framework for Early Childhood Education and Care*

Strategies and Practices

- The family of any child that is at risk of Anaphylaxis or Asthma are to provide the service with an individual Medical Action Plan signed by the child's doctor.
- This will provide Team Members with details of management of an emergency event for this child and this plan *must be followed*.
- Emergency medication must be at the service every day the child is attending.
- The child's Medical Action Plan will be accessible to Team Members and stored in a confidential location known by all Team Members working with the child.
- All Team Members involved in the care of any child with Anaphylaxis or Asthma are to undergo training to ensure they are confident in administering the required medication.
- Parents can demonstrate Asthma medication administration but Team Members are encouraged to attend first aid training that includes Anaphylaxis and Asthma management. If face-to-face training for epipen administration is not immediately available please access the ASCIA Anaphylaxis e-training course at www.allergy.org.au.

The service is committed to:

- Providing as far as practical, a safe and healthy environment
- Raising awareness about allergies and anaphylaxis among our service community and children in attendance.
- Ensuring each Team Member and other relevant adults has adequate knowledge and training in allergies, anaphylaxis and Asthma emergency procedures
- Facilitating communication between all Team Members and families to ensure the well-being of children at risk of anaphylaxis and Asthma
- Ensuring a list of children with allergies or medical conditions is updated whenever a change is necessary and displaying the list in the kitchen and other relevant areas around the Service.
- The Nominated Supervisor is also responsible for ensuring Team Members who are involved in any food activities at the service are aware of any food related allergies that the children may have.
- All Team Members are responsible for ensuring that no child is served a food that may contain something they may be allergic to.
- The Centre Manager/Nominated Supervisor will ensure families provide information on the child's health, medications, allergies, their doctor's name, address, phone number, emergency contact names and phone numbers and a Medical Action Plan approved by their doctor, following enrolment and prior to the child starting at the service.
- Ensure all Team Members are aware of children that have allergies and what they are allergic to prior to the children starting at the service.

- Ensure Regulation and other guidelines are adhered to in respect of administering medication and treatment in emergencies, particularly Parental written consent and a Medication Authority Form has been completed and signed. But please be aware of Regulation 94 of the Education and Care Services National Regulations – Medication may be administered to a child without an authorisation in case of an anaphylaxis or asthma emergency, in this instance the Team Member must contact the child's Parent and emergency services.

Those diagnosed with severe allergy must provide the service with emergency medication as prescribed as well as a [Medical Action Plan](#) signed by their doctor.

Medication for managing Asthma

All prescribed medication, including medication to be kept at the Service for long term use, will only be administered if the medication clearly shows:

- The child's name
- Name of medication
- Administration instructions
- Date of dispensing
- Expiry date of product
- The name of the issuing pharmacist
- The medication is in the original bottle with the original label

Parents requiring Team Members to administer medication to their child must complete all details for each day and time medication is to be administered as indicated by the Medication Form, or the Ongoing Medication Form.

Equipment

Team Members will be responsible for cleaning nebulisers, masks and tubing after each use in the following manner:

- Take apart and wash the mask and bowl under warm running water.
- Shake off excess water and wipe with a dry clean cloth.

Please Note: The above cleaning is not to be carried out on a spacer.

The child's Educators will send home spacers, masks, nebuliser bowl, and tubing on a regular basis for cleaning of the equipment by the Parent/guardian.

Management of Asthma at the Service

The Service will support Team Members to ensure they are aware of asthma symptoms, and management of asthma, in a child.



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In the event of a child experiencing an asthma emergency, Team Members will follow the Child's Medical Action Plan that has been supplied by the Family/doctor.

References

Education and Care Services National Regulations 2011

National Quality Standards for Education and Care Services



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Resources

The Australian Children's Education & Care Quality Authority: <http://www.acecqa.gov.au/>

Notes

Information relating to this policy is communicated throughout the Service using a variety of the following:

Newsletters, emails, Parent and Team handbooks, Team meetings and memos, planned experiences for the children, notice boards and posters, pamphlets and information sheets in the foyer, role modelling and signs displayed around the classrooms and Service.

Policy Written by: Jeanine Scull		Date: August 2012
Approved by: Bright Horizons Australia Childcare	Approved Date: August 2019	Next review date: August 2020
Version 1.2		Change Description: Update to reflect ECSNR

Team Members Sign: